

**Legacy Preparatory Academy
Board Meeting Minutes
Wednesday, November 8, 2017
6:30 p.m.**

Present: Dr. Carl Warren, Dr. Tony Erben, Daniel Hernandez, Gloridine McNair, Javan Frinks, John Kremer, Dr. Phyllis Tucker-Wicks, Yolonda Capers, Reginald McNeal, Joanna Waitress, Kia Flowers, Dr. Mary Wynn

Call to Order: Dr. Carl Warren

Opening Prayer – Ms. Gloridine McNair

Approval of Agenda (Order of the Day) – Motion made to change the Orders of the Day by **Mr. Hernandez** seconded by **Mr. Kremer**. Motion approved unanimously.

Roll Call - Dr. Carl Warren, Chairman - present
Gloridine McNair, Vice-Chair - present
Michael Mainor Shabazz, Treasurer - absent
John Kremer, Director of Government Affairs - present
Dr. Phyllis Tucker-Wicks, Parent Liaison – present
Dr. Carolyn Collins – absent
Dr. Tony Erben – present
Javan Frinks – present
Daniel Hernandez - present

TREASURER’S FINANCIAL REPORT

Audit report update.

OLD BUSINESS

Charter Renewal Update – The Board discussed the upcoming charter renewal. **Ms. Capers** informed the Board that the renewal process will take place in March 2018.

NEW BUSINESS

Audit Report – **Ms. Capers** stated that the report was due to the charter office September 30th. After the submission of the audit report along with Legacy’s School Grade, Legacy will receive its capital outlay. **Ms. McNair** motioned that the audit report be received and approved, seconded by **Dr. Erben**. Motion approved unanimously.

Out of Field Teachers – **Ms. Capers** provided the Board with the names of teachers teaching at Legacy who are currently out of field: Kia Flowers out of field for ESOL, Betina Helms out of field for ESOL, Eva Winters out of field for Elementary Ed. And Mirline Valentin out of field for Elementary Ed. All teachers are working on obtaining the necessary certifications.

Ms. McNair motioned that the out-of-field teachers remain employed in their current positions as long as they obtain certification in their respect areas by the end of the school year, seconded by **Dr. Erben**. Motion approved unanimously.

PRINCIPAL'S REPORT

Ms. Capers stated that enrollment is at 243, down due to families moving out of the area. One of the kindergarten teachers resigned due to travel and other personal reasons. One of the Paras resigned to take care of an ill family member. For the upcoming school year, one position that will be needed is a guidance counselor. **Mr. Kremer** motioned to receive and approve the principal's report in its verbal form, seconded by **Dr. Erben**. Motion approved unanimously.

ROUNDTABLE DISCUSSION

Mr. McNeal discussed the Curriculum and proficiency test scores of the scholars. Based on the data, approximately 85% of scholars will score proficient on the FSA. Science is the area of most concern. **Mr. Frinks** stated that he will reach out to his retired relative who taught science to see if he would volunteer. The AVID program is going well.

The PLTW grant will start after Mr. Pitts completes the instructional course.

Dr. Tucker-Wicks discussed FSA Writing. **Ms. Capers** will get with Dr. Tucker-Wicks to schedule writing workshops for our scholars.

Dr. Erben discussed the UT groups that come to Legacy to work with the scholars; Diagnostic Reading, Jr. diversity group and ESOL. A different group will start in the spring. The partnership is working well and the UT students enjoy working with the scholars.

Ms. Capers stated that the Hispanic Heritage Celebration went well. The scholars enjoyed experiencing foods and music from different Spanish cultures.

Mr. Frinks discussed the data collection form that will help garner supporters for Legacy. The link has been emailed out to the Board.

UPCOMING EVENTS

Holiday program – TBA

Great American Education Week – November 13-17

Thanksgiving Break – November 20-24

Winter Break – December 25 – January 8

PUBLIC COMMENTS

BOARD ROUNDTABLE DISCUSSION

Board Members **McNair, Warren, Kremer, Hernandez and Erben** stated that they were glad to be at the meeting.

Dr. Tucker Wicks stated that she is looking forward to working with the scholars for FSA Writing.

Mr. Frinks discussed the potential number of scholars for the 2018-2019 school year.

Ms. Capers recommended a Meet the Board Day. Currently, Legacy holds All Pro Dad breakfast the first Wednesday of each month and iMOM breakfast the third Wednesday of each month. **Mr. Kremer** recommended that a meet the Board week be scheduled during the month of January. After discussion, it was agreed that the Board will also meet parents during parent-teacher conference on Monday, November 13, 2017.

ADJOURNMENT - with no further business the meeting was adjourned at 7:50 p.m.

Minutes taken by: Dr. Mary Wynn

Minutes submitted by: Dr. Mary Wynn